**tiQtoQ Climate Policy**

**What is our Vision statement?**

We are committed to reducing our impact on the planet and to preserving the world for future generations.

As a SME Climate Hub Member we have made the following commitments:

* 1. Halving our greenhouse gas emissions before 2030.
  2. Achieve net zero emissions before 2050.
  3. Disclosing our progress on a yearly basis.

**What are the things we have been influenced by and have taken into account when drawing up this policy?**

1. The science on climate change and our governmental commitments.
2. Learning that business’ waste is ¼ of all waste.
3. The Bank of England Risk Review 2015.
4. The Future Generations of Wales Act and that Welsh Government is making decisions based on the impact on future generations.
5. The UN Race to Zero campaign.
6. We have become SME Climate Hub member - undertaken their training module.

**What are we doing to reduce our emissions?**

*Scope 1 – Direct Emissions – fuel use*

Steps already taken

* calculated our emissions using Normative tool provided by SME Climate Hub. Currently 1.99 tonnes per annum. The largest aspect of that is heating.
* Purchased an EV for business use, used for all local trips, diesel vehicle only used for long journeys. Car sharing to events and meetings where we can. Taking the train to meetings where that is an option and meeting online where that is workable.

Targets to action –

* Try to replace 3 out of every 5 trips with a virtual meeting.

*Scope 2 – Indirect emissions – electricity or heat*

Steps already taken –

* In summer when daylight hours are longer and sun brighter self-sufficient in electricity use from solar panels and battery storage.
* Unplugging devices and using sleep modes.

Steps to consider

– transfer from gas heating to infrared in office so as to use battery electricity

* purchasing more solar panels to increase self-sufficiency in Winter months.
* attempting to reduce the number of emails sent.

*Scope 3 – Other indirect emissions from supply chain*

Steps already taken

– moving investments into greener investments.

* switching to cleaning products with less packaging waste and less polluting ingredients.
* buying recycled stationary supplies.
* cased buying plastic binding covers and spines – use up old supplies and switch to digital.
* going digital wherever possible.
* not buying corporate gifts which might end up in landfill.
* solar charger for mobile phone charging.
* recycling as much paper, cardboard, glass and plastic as we can.
* food miles reduced if possible by buying from local providers.
* switching off IT systems, photocopier and lights at night.
* We have been a paperless office since 2017 We use electronic notes where possible and charge devices using a solar charger where possible.
* Trying to buy services as locally as possible eg:- print, suppliers, accountant so miles are reduced.
* Procuring recycled products and recycling where possible, making sure our confidential waste is recycled.
* Obtain library materials in digital format to prevent the need for printing costs.
* We will aim to work with local suppliers where we can and to work with those who share our values.

Steps under research – switching bank

Steps to be taken

* asking suppliers about their green credentials.
* explore digital versions of books to reduce manufacture.
* when buying equipment choose better energy rated brands.

*Scope 4 – Advised emissions arising from the matters we advise on*

* Asking clients about this topic.
* Identified areas in which we can be an advocate – employer’s work location policies.
* Making employers aware that climate change beliefs likely to be a protected characteristic.

**What climate changes risks are there to the business?**

Localised flooding and proximity to Ely – investment in flood barriers.

Challenge keeping cool in summer- use blinds rather than fans to cool room down, open doors early morning to let cool air in and then close again before it warms up.

Change flooring so that cooler.

Climate change risks are included in our firm risk assessment process.

**How might this affect our relationship with clients?**

* Clients likely to start asking us about our credentials in tenders
* Decision not to act for eg:- oil and gas if asked – provide written reasons that against climate change policies.
* Affect DD advice.

**Monitoring and reporting**

Date for Review: 1st July 2025